

JB Flight Club Renter Checklist

Renter's Name: _____

Date: _____

_____ Rental Policies & Procedures

_____ Rental Agreement

_____ Written Test

_____ Insurance FAQ's

_____ Pilot License copied (front and back)

_____ Government issued photo ID copied

_____ Medical Certificate Copied

_____ Current flight review sign-off copied

_____ Checkout Scheduled Date: _____

Joining Flight Club? Yes No

Office Checklist

_____ Info added to flightschedulepro.com (if licensed pilot)

_____ New customer information added to QB (in office)

_____ Recurring billing set up, if necessary